

**MINUTES OF THE EARL GREY SCHOOL COUNCIL MEETING
MONDAY, September 21st, 2026, AT 6:30 P.M. (MOUNTAIN TIME)
HELD AT 845 HILLCREST AVE SW**

Member Attendees: Kaylen Christiansen, Sandi Metz

Director Attendees:

- Chair: Lynn Krasey
- Treasurer: Ken Little
- Secretary: Kelsey Gallagher
- Fundraising Coordinator: Laura Hubbard
- Director of Communications: Amy Barrington
- Fun Lunch Coordinator: Kale Badura
- Casino Coordinator: Britt Obuck
- Volunteer Coordinator: Audra Zannis

Virtual Attendees:

- Vice Chair: Lindsey Huston
- Co-Director of Landscape: Shevaughn Smith
- Boopathyraj Arjunan
- Jayme Craft
- David Benson

In person Guest Attendees:

- Carla West

Apologies:

- Co-Director of Landscape: Rihanna Vanin

2. Call to order: 6:32pm by Kelsey Gallagher

3. Acknowledgement of the Land: Kaylen Christiansen

4. Review & Approve May Meeting Minutes:

- Approved June 2026 meeting minutes.

5. Review Previous Action Items: Lynn Krasey

- Newsletter for back to School:
 - Audra will make the newsletter this year and have it ready for Meet the Teacher Thursday September 24th.
 - The Instagram account will be added to the newsletter to encourage parents to follow the account.
- Google image of drop-off zones:

- Mrs. Christiansen would like this to be created to provide clarification for parents of where it is appropriate to drop off students and pick them up.
- Earl Grey Bike Bus:
 - Lake Bonavista School has a bike bus that picks up students at various points along a route that goes to the school. If Earl Grey adopts this then the school would like this to be a parent-led initiative.
 - Shevaughn and Lynn are happy to take this on and Mrs. Christiansen is happy to promote this on the weekly news.
- Note:
 - TBD if this is would be one-way (to school) or two-way (to school and back).
 - There is no official childcare component to this initiative.
- Can Grade 6 be involved in track and field this year?
 - Yes.
 - More information about this will come out in January. Mrs. Christiansen will look out for this in the new year.

6. School Clean Up & Landscaping:

- Back to School Clean-up Day (August 30th):
 - Was a success. Thank you to the volunteers that came out!
 - During the school clean up, volunteers noted some exposed sharp metal pieces of the fence located near the base of the northwest fence. This was reported to Mrs. Christainsen during today's meeting. Mrs. Christainsen will look into this further.
- Landscaping:
 - Council's Landscape Team planted in the southwest doors & Mrs. Christainsen cleaned the garden in front of the school over the summer. Thank you!
 - A sign-up genius may be created so interested parents can sign up to help with landscaping throughout the year.
- Update on playground garbage cans & signage:
 - We currently have 4 compost bins and 2 silver garbage cans.
 - Plan: Put two compost bins away. Add one easy to empty recycling bin.

7. Principal Update: Kaylen Christiansen

- Current School Size: ~228 students
- Previous Predicted Size for 2026/27 School Year: 225 students
- September 29th is "Count Day". This determines how much funding the school will receive for the year.
- Current staffing above teacher support:
 - Complexity team (being led by Ms. Fontanne):

- Consists of 2 EAs (Note: There is no set ratio for number of students to number of EAs)
 - 1 additional EA 30hrs & 1 Early Childhood Practitioner (Note: The Early Childhood practitioner is specifically for Kindergarten & Grade 1)
 - The school does not know whether they will have this level of support next year, but this is what is being provided for the 2026/27 school year. Earl Grey's goal is to continue to build long-term capacity amongst staff.
- Next Monday Earl Grey will start "Google Announcements" in school. This will include:
 - Land Acknowledgement
 - Singing O'Canada 1x/week currently
 - Happy Birthday celebrations Ex. Earl Grey birthday pencil, fun birthday videos
 - EG News (student led initiative)
 - Announcements & Reminders
 - Lost & Found
- New Earl Grey Initiative: "The 4 B's":
 - Earl Grey is introducing, **"The 4B's: Be Kind, Be Brave, Be Wise & Be True"**
 - This will represent what the Earl Grey Community stands. The 4B's will be woven throughout the school curriculum.
 - Students will participate in developing a bulletin board about what The 4 B's look like in different school spaces Ex. On the playground, in the classroom etc.
 - During times when students are exemplifying The 4B's a ticket will be handed out by teachers and EAs. Students that receive a ticket are then entered into a monthly draw. 3 student names will be drawn monthly.
 - Note: "Nothing But the Best" is still Earl Grey's overriding slogan.

8. **Sensory Room Update:** Mrs. Metz

- Who are sensory rooms for?
 - Overall, this room is intended for students who are feeling overstimulated, stressed or need a quiet space to take a break.
 - Sensory rooms are often useful for students with sensory processing disorders, autism spectrum disorder, ADHD, anxiety, depression and other mental health conditions.
- How will the Earl Grey sensory room work?
 - Mrs. Christiansen and Mrs. Metz will have "Office hours" to meet with kids needing a calmer place for regulation and support prior to having them return to the class.
 - The room is expected to hold up to 4-5 students.

- The room is intended for all students as well as for students with complex needs.
- Funding Request from school:
 - The school is not asking for all its wish list items to be funded over the course of one year, but eventually they would like to get all items listed on the wish list.
 - The school does not intend to have every item out at one time but will cycle items to avoid overcrowding.
 - The school presented their wish list consisting of (**Appendix 1**):
 - Foundational Items Needed (\$2,725)
 - Additional Items Needed (\$2,743)
 - Dream Items (\$3,294.95)
 - Total: \$8,762.95
 - Items for the Sensory Room do not need to be purchased through the CBE if the Parent Council provides funds for these items. This will likely save on the overall cost.
 - The previous Earl Grey sensory room cost council ~\$5,000. This funding was provided <5 years ago. Lynn would like to know from the school what broke, what they loved and what they didn't like?
 - Many of the items in the previous sensory room have gone into classrooms, some remain in the existing sensory room (Ex. Trampolines, light, jellyfish etc.) and some items have broken (Ex. Pea pod was used every day for 3 years but is now broken). For newly funded items Mrs. Christiansen wants these to remain exclusively in the sensory room versus being used in classrooms.
 - The school feels that the initial \$5,000 provided several years ago allowed them to start building the sensory room from nothing. They would like additional funding to build upon the existing room & to replace items that broke but were well liked (Ex. Pea pod).
 - Mrs. Fontanne now has a room for certain items to be signed out for classrooms. These items are not related to the sensory room.
- Plan:
 - Council would like the school to send the list of dream items/costs.
 - Initially there will be a call for donation prior to providing funding. This call for donation will be added to the newsletter. Donated items that the school turns away will be donated to "Woman in Need". Amy is happy to facilitate donating turned away items.
 - At the October meeting, once we see what has been donated, we will vote on how much funding we would like to provide for the sensory room.

9. Earl Grey Swag: Mrs. Christiansen

- Last year the school raised \$300 from this.

- Laura will lead organizing Earl Grey swag this year.
- A different vendor will be used this year.

10. Volunteer signups required in October:

- None required at this time.

11. AGM:

- Update:
 - Flag Football is not happening this fall but will happen in March due to our name falling off the list after a personnel change.
- Are there any changes or updates to the curriculum?
 - No changes this year.
 - Changes to curriculum are currently happening in junior high. Elementary updates have already been made. For more information programs of study: [Alberta's Curriculum | new LearnAlberta](#)

12. Select day & time for meetings this year:

- Tuesday Oct 20th @ 6:30pm
- Tuesday Nov 17th @ 6:30pm
- Tuesday Jan 26th @ 6:30pm
- Tuesday Feb 23rd @ 6:30pm
- Tuesday April 6th @ 6:30pm
- Tuesday May 11th @ 6:30pm
- Tuesday June 8th @ 6:30pm

13. Motion to Close 7:41pm Lynn Krasey

EARL GREY SCHOOL PARENT SOCIETY ANNUAL GENERAL MEETING

14. Call to Order: 7:41pm Lynn Krasey

15. Review Action Items:

- Applying for Alberta Motor Association grant for landscaping? Shevaughn and Rihanna may apply for this but this is TBD.

16. Casino:

- The next Casino has been applied for. Thank you Britt! It will be in Q1 of 2028.
- The school will not receive funds from the Casino until Q2 of 2028.

17. Fun Lunch: Kale Badura

- Need:
 - 6 kids on brown bag program + 3 kids asked for a donation.
- This September:

- 1 kid on brown bag program + 1 kid asked for a donation.
- This was the lowest fun lunch participants so far. Likely due to being the first one of the year.
- Council to sponsor fun lunches for students in need:
 - 5 fun lunches/month = ~\$700.
 - Council will sponsor instead of having families individually sponsor fun lunches.
- Kale manages the lunches and sends Ken the bill.

18. Vote on budget for 2026/27: Ken Little

- We have 2 accounts:
 - General Account: Can spend on anything. \$20,000k left currently.
 - Casino Account: Can spend on many things, but not everything. Ex. Can't spend on trees, paper, staff recognition, family fee support. Most of our funds reside here (**Appendix 2**).
- *Laura will think about low effort additional fundraising opportunities Ex. Used book sale, Palooza etc.*
- *Vote on this spreadsheet estimate for 2026/27 as a working document (**Appendix 2**).*
Result: Approved.
- Lynn and Kelsey to audit financial statements from September 1st, 2025 to August 31st, 2026 and return to Ken by the end of the week September 27th (**Appendix 3**).

19. AGM:

- No questions

20. Meeting Adjourned– 8:12pm

Signed By: *LKrasey*
Lynn Krasey - Chair

KGallagher
Kelsey Gallagher – Secretary

Appendix 1:

FOUNDATIONAL ITEMS

Approx. Total: \$2725

 \$385 <u>Crash mat</u>	 \$579.73 Original Price: CA\$644.14 <u>Wall Decal</u>	 \$74.33 <u>Body Sock</u>	 \$558.14 <u>Bubble Wall</u>	 \$42.98 <u>Galaxy Projector/Bluetooth</u>	 \$92.95 <u>Stretch Eaze</u>
 \$41.98 <u>Canopy</u>	 \$169.99 <u>Chair</u>	 \$384 <u>Squeeze Seat</u>	 \$38.95 <u>Squiggz</u>	 \$199.95 <u>Lap Desk</u>	 \$26.99 <u>Pushpeel</u>

ADDITIONAL ITEMS

 \$212.77 <u>Wiggle Wobble Rock and Twist</u>	 \$216.71+ Original Price: CA\$433.42+ <u>Tactile Wall</u>	 \$249.95 <u>Wizzy Dizzy</u>	 \$897.00 <u>Barrel</u>
 \$75.95 <u>Physio Roll</u>	 \$399.99 <u>Light Cube</u>	 \$69.99 <u>Light Cube Accessories</u>	 \$199.95 x 3 <u>Lap Desk</u>

Approx. Total \$2743
Plus previous total:
\$2725 + \$2743= \$5468

DREAM ITEMS



\$1395

Soft Sensory Lounger

- Carpets
 - Baskets
 - Shelves
 - Kinetic Sand
 - Décor
- NOT INCLUDED



1,899.95

Steam Roller
Deluxe



<https://sensorypaths.ca/>

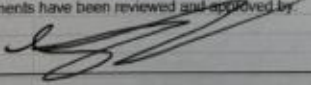
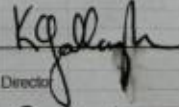


Appendix 2: Snapshot Budget 2026/27

Earl Grey Parent Society Budget Plan	Income	2026/2027 estimate
	Casino	\$85,000
	Fun Lunches	\$3,000
	Bake sale	\$1,000
	50/50 (net)	\$1,000
	Blaze (voted to discontinue this year)	\$500
	Skip the Depot	\$200
	Total income	\$90,200
	Expenses	
annual	Printer Paper	\$4,000
annual	Family fee support	\$3,000
annual	Math/Mathletics	\$2,000
annual	Reading eggs	\$1,500
annual	Insurance	\$1,500
annual	Art supplies	\$1,000
annual	Yearbooks & gr.6 grad	\$1,000
annual	Staff Recognition	\$600
annual	Dad's Breakfast supplies	\$500
annual	Landscape Team	\$500

annual	Bank Fees	\$50
Semi-annual	Casino Advisors	\$0
annual	Contingency	\$5,000
	Total annual expenses	\$20,650
Wish list (1 time purchase)	Residencies	\$8,000
Wish list (1 time purchase)	New Trees	\$5,000
Wish list (1 time purchase)	Paint Asphalt	\$4,000
Wish list (1 time purchase)	Be kind program	\$1,000
Wish list (1 time purchase)	Flames Residency	\$500
	Total Wish list expenses	\$18,500
	TOTAL EXPENSES	\$39,150

Appendix 3:

Earl Grey Parents' Association September 1, 2025 to Aug 31, 2026			
BALANCE SHEET			
		August 31, 2026	August 31, 2025
Assets			
Current Assets			
HSBC General (Note 1)	\$	21,170	\$ 26,840
HSBC Casino	\$	111,988	\$ 81,404
Total Current Assets	\$	133,158	\$ 108,244
Total Assets	\$	133,158	\$ 108,244
Liabilities and Equity			
Equity			
Opening Retained Earnings	\$	108,244	\$ 81,483
Net Income (Loss)	\$	24,914	\$ 26,761
Ending Retained Earnings	\$	133,158	\$ 108,244
Total Liabilities and Equity	\$	133,158	\$ 108,244
INCOME STATEMENT			
		August 31, 2026	August 31, 2025
Ordinary Income/Disbursements			
Income (net of associated expenses)			
Casino	\$	85,147	\$ 82,966
Fun Lunches (Healthy Huger)	\$	1,142	\$ 3,913
Bake sale	\$	484	\$ 1,046
50/50 (net)	\$	1,005	\$ 1,264
Blazin'	\$	-	\$ 781
Skip the Depot	\$	-	\$ 251
Purdy's	\$	-	\$ 1,352
Direct donation program-Education Matters	\$	-	\$ 821
Direct donation - general	\$	-	\$ 169
Mables Labels	\$	-	\$ 106
Book sale	\$	-	\$ 525
Total Income	\$	87,778	\$ 93,183
Expenses			
annual Reading Program-Gordana	\$	2,010	\$ 9,390
annual Learning Material-Reading Eggs, Phonics Tiles	\$	1,075	\$ 4,980
annual Math/Mathletics	\$	3,515	\$ 4,150
annual Paper	\$	2,771	\$ 4,000
annual Insurance	\$	1,443	\$ 1,401
annual Families in Need	\$	-	\$ 1,286
annual Staff Recognition	\$	2,002	\$ 592
annual Miscellaneous	\$	798	\$ 190
annual Bank Fees	\$	157	\$ 42
Web List Equipment, including sound system, PE, chairs, bikes	\$	6,147	\$ 5,509
Web List Residency Program - theatre/other	\$	4,025	\$ 2,368
Web List Robotics	\$	-	\$ 6,517
On line Playground marketing & contribution	\$	37,259	\$ 25,000
On line Yearbooks and grade 6 grad	\$	1,662	\$ 1,007
Total Expenses	\$	62,864	\$ 66,422
Net ordinary income (Loss)	\$	24,914	\$ 26,761
Other income			
Interest income	\$	-	\$ -
Total Other income			
Net Income (Loss)	\$	24,914	\$ 26,761
APPROVAL STATEMENT			
These financial statements have been reviewed and approved by:			
			
President		Director	
Sept 23 2026		September 23rd, 2026	
Date		Date	